

	HOUSEHOLDER	FULL	BARN/RURAL BUILDING CONVERSION	3+ DWELLINGS / 500m ² NON-COMMERCIAL	10 OR MORE DWELLINGS/MAJOR DEVELOPMENTS	AGRICULTURAL BUILDINGS REQUIRING FULL PERMISSION	OUTLINE ⁱ #	RESERVED MATTERS ⁱⁱ	LISTED BUILDING CONSENT	CONSERVATION AREA CONSENT	ADVERTISEMENT	CERTIFICATE EXISTING/ PROPOSED USE	WORKS TO TPO / CA TREES	AGRICULTURAL NOTIFICATION ⁱⁱⁱ
APPLICATION FORMS	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
OWNERSHIP CERTIFICATE	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓
SITE LOCATION PLAN	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
SITE LAYOUT PLANS	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
ELEVATIONS	✓	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓*		✓
FLOOR PLANS	✓	✓	✓	✓	✓	✓		✓	✓			✓*		✓
SITE SECTIONS AND LEVELS*		✓	✓	✓	✓	✓		✓	✓	✓			✓	
ROOF PLANS	✓	✓	✓	✓	✓	✓		✓	✓					
DETAIL PLANS		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
DESIGN AND ACCESS STATEMENT		✓	✓	✓	✓	✓	✓		✓ (A)					
ACCESS STATEMENT ^{iv}		✓												
PLANNING STATEMENT	✓	✓	✓	✓	✓	✓	✓	✓		✓				
DESIGN STATEMENT	✓	✓						✓						
SUSTAINABILITY STATEMENT ^v	✓	✓	✓	✓	✓	✓	✓	✓						
BIODIVERSITY SURVEY AND REPORT* (Incl Validation form)			✓	✓	✓									
PLANNING OBLIGATIONS STATEMENT				✓	✓		✓ (B)							
AFFORDABLE HOUSING STATEMENT				✓	✓		✓ (C)							
LANDSCAPING DETAILS *		✓	✓	✓	✓	✓		✓						
TREE SURVEY*				✓	✓			✓					✓	
STRUCTURAL SURVEY *			✓						✓					
MARKETING REPORT			✓											
FLOOD CONSEQUENCES ASSESSMENT *				✓	✓		✓							
CONSERVATION AREA ASSESSMENTS*									✓	✓				
HERITAGE STATEMENT *									✓	✓				
LIGHTING ASSESSMENT*		✓		✓	✓									
PHOTOGRAPHIC SURVEY			✓						✓	✓				
TRANSPORT ASSESSMENT*		✓			✓									

DRAINAGE DETAILS*					✓									
SITE INVESTIGATIONS/ CONTAMINATED LAND*		✓		✓	✓									

* Required in some cases, refer to written guidance. Please contact the Planning Services on 01874620431 for further information.

The Authority will reserve the right to use its powers under Article 3 of the Town and Country Planning (General Permitted Development) Order 1995 to require an applicant to submit detail of a reserved matter if considered necessary for the determination of the application.

- (A) Access element is only required if proposal involves external works.
- (B) If capable of accommodating more than 3 dwellings or 500m² commercial floor space
- (C) For residential development of 3+ dwellings

Plan type and scale required

Site location plan – 1:1250 or 1:2500

Site layout plan – 1:500 or 1:200

Elevations - **EXISTING AND PROPOSED** – 1:100 or 1:50

Floor plans – **EXISTING AND PROPOSED** – 1:100 OR 1:50

Roof plans – **EXISTING AND PROPOSED** – 1:100 OR 1:50

Detail plans – 1:50 or 1:20

Please note that the Local Planning Authority reserves the right to use its powers under Regulation 4 of the applications regulations to direct an applicant to supply additional/further information necessary to process an application at any time following validation

ⁱOutline application requirements will depend on those matters reserved for consideration (e.g. Access/Appearance/Landscaping/ Layout/Scale), although as a minimum access points, illustrative layout, upper and lower limit of height, width and length of each building is required.

ⁱⁱ Reserved Matters requirements are where appropriate to the particular application and the matter for consideration.

ⁱⁱⁱ All Agricultural Notification Applications require a completed AG2 Application form, please contact the Planning Services on 01874620431 for further information.

^{iv} Only relates to change of use applications where it will necessitate access by employee or provision of services

^v In cases where a DAS is required, this is to be incorporated into the DAS.